

**NABET-CWA LOCAL 16 EXECUTIVE BOARD
SPECIAL MEETING**

DATE OF MEETING: Wednesday, October 30, 2002

ATTENDANCE: **President:** **Eugene J. Maxwell**
 Vice President: **James C. Joyce**
 Secretary-Treasurer: **Richard L. Gelber**

Executive Board Representatives:

Unit #1: **Joseph Brady**
Unit #2: **Gary Boyarsky**
Unit #3: **Gregory Ciccone**
Unit #4: **Dennis Allen**
Unit #5: **James J. Nolan**
Unit #6: **Orlando Burgos**
Unit #7: **Paul Vasquez (via telephone)**

The meeting was called to order at 5:05 p.m.

Agenda: Budget for Fiscal Year ending 9/30/02

The Board discussed first the overall procedure to be followed and the goals to be sought.

The budget figures from the Finance Committee provides a spending and expense plan reached by consensus that would require \$183,000 to be spent from reserves. Additional cuts are recommended by individual members of the Committee but are not part of the consensus.

Joe Brady expressed his opinion that \$183,000 in additional cuts cannot be achieved in one year, but should be accomplished over a three year period. The Board members each expressed their opinion regarding how the Board should proceed.

The Board stood in recess, for purposes of caucus, from 6:45 p.m. until 7:15 p.m.

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When reconvened, Jim Joyce moved the following on behalf of the Finance Committee:

Motion #02-028: To accept and adopt the report of the Finance Committee as submitted.

Moved: Joyce (Committee report does not require a second)

Jim Nolan proposed to amend the motion to consider the report line-by-line. After discussion, the amendment was withdrawn.

In favor: Joyce, Gelber, Ciccone, Burgos, Vasquez

Opposed: Brady, Boyarsky, Allen, Nolan

Motion Adopted

Joe Brady then moved the following:

Motion #02-029: To reduce payroll cost by \$50,000 by sending Secretary-Treasurer Gelber back to ABC full-time.

Moved: Brady Seconded: Allen

In favor: Brady, Boyarsky, Allen, Nolan

Opposed: Joyce, Gelber, Ciccone, Burgos, Vasquez

Motion fails

Dennis Allen then excused himself from the meeting.

The Board then proceeded to discuss certain individual budget items.

Motion #02-030: To reduce the budget allocation for the LTD gift to \$8000.

Moved: Nolan Seconded: Joyce Passed Unanimously

Motion #02-031: To add a budgeted amount for the Local 16 death benefit of \$20,000.

Moved: Nolan Seconded: Ciccone Passed Unanimously

The Board discussed the Pitney Bowes copier lease. Secretary-Treasurer Gelber will obtain figures on buying out the lease &/or purchasing a copier from Pitney Bowes and others.

The Board discussed the production and mailing costs of Scene-16 and the desirability of e-mail distribution. There may soon be a requirement to “opt in” on the mailed version, rather than opting out.

Motion #02-032: To eliminate the lease for the mailing machine.

Moved: Burgos Seconded: Nolan

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Motion #02-033: To table motion #02-032.

Moved: Joyce

Seconded: Ciccone

Passed Unanimously

Motion tabled

The Board then discussed the possibility of buying out the telephone system lease, and the minimization of the use of pagers.

Motion #02-034: To delete from the budget the \$5000 allocation for the Picnic.

Moved: Boyarsky

Seconded: Nolan

In Favor: Brady, Boyarsky, Nolan, Burgos, Vasquez

Opposed: Joyce

Abstain: Gelber, Ciccone

Motion adopted

The Board discussed several other budget items, including cell phones and Officers' benefits but took no additional action.

The meeting was adjourned at 10:23 p.m.

Respectfully Submitted,

Richard L. Gelber
Secretary-Treasurer

RLG:ph
opeiu153afl-cio

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INCOME

Source	Amount
Local Dues	\$125,000.00
Initiation Fees	\$150,000.00
International Union Service Fee	\$585,000.00
Grievance Settlements	\$8,000.00
Fines	\$0.00
from Affiliates	\$11,000.00
Intersest & Dividends	Cash & Cash Equivalentts \$3,500.00
	Fixed Income \$79,600.00
	Equities \$6,900.00
Misc. Income	\$20,000.00
	TOTAL PROJECTED \$989,000.00

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EXPENSES

Category Projected	Sub-Category	Sub-Amount	Amount
Members' Welfare \$15,230.00	Legal Plan		\$3,700.00
	NYCOSH Dues		\$60.00
	LTD Gifts		\$10,000.00
	Retirement Benefit		\$0.00
	Death Benefit		\$0.00
	Hospital & Funeral Arrangements		\$700.00
	Member Training		\$0.00
	Other Miscellaneous		\$770.00
Member Services \$29,610.00	Membership Meetings		\$1,200.00
	Membership Awards		\$100.00
	Picnic		\$5,000.00
	Parade		\$100.00
	Newsletter (Scene 16)		\$19,140.00
	Other Bulletins		\$0.00
	Calendars		\$3,300.00
	Other Misc.		\$770.00
Payroll \$437,599.00	Officers w/ 1.5% Raise		\$296,789.00
	Staff w/ \$11,000 OT		\$140,810.00
Payroll Taxes \$33,763.00	Officers - Social Security		\$20,383.00
	NYS Unemployment		\$2,154.00
	FUTA (Other)		\$290.00
	Staff - Social Security		\$9,865.00
	NYS Unemployment		\$944.00
	FUTA (Other)		\$127.00
Other Employee Benefits \$110,707.00	Officers / Insurance		\$25,000.00
	Officers / 401K		\$29,679.00
	Officers / NYS Disability		\$871.00
	Officers / Workers Comp		\$2,723.00
	Staff / Insurance		\$35,841.00
	Staff / 401K		\$12,981.00
	Staff / NYS Disability		\$380.00
	Staff / Workers Comp		\$1,192.00
	Staff / Optical		\$600.00
	Transit Check		\$1,440.00

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Officer Disbursements
\$34,868.00

Executive Board Fees \$32,468.00
Others (B. Black) \$2,400.00

Leaves of Absence
\$63,500.00

Officers
Other E-Board Members
Others

Travel & Entertainment
\$40,000.00

Direct \$30,000.00
Indirect \$10,000.00

Rent
\$195,200.00

Base \$187,242.00
% over / Tax & Utility \$7,958.00

Office Operations
\$69,402.00

Copier & Fax Lease \$10,220.00
Mailing Machine Lease \$4,600.00
Telephone Lease \$9,380.00
Telephone Maintenance \$1,440.00
Cable TV \$660.00
P.O. Box Rental \$750.00
Postage \$6,000.00
Office Cleaning \$11,092.00
Stationery (Printing) \$14,000.00
Other Supplies (Paper, Pens, etc) \$4,000.00
Non-postal Shipping \$550.00
Office Refreshments \$1,500.00
Miscellaneous Other \$2,700.00
Payroll Services \$2,510.00

Communications
\$15,210.00

Telephone / Info Hi-way (3 Lines + Usa) \$2,760.00
Telephone / ARC Network (10 Lines + Us) \$4,800.00
Telephone / AT&T Long Distance \$300.00
Telephone / AT&T Cell Phones (4 Units) \$3,840.00
Pagers (6 Units) \$1,500.00
Internet Service Provider \$240.00
DSL Service \$1,200.00
Miscellaneous Other \$570.00

Per-Capita Fees
\$8,135.00

Central Labor Council \$2,928.00
State AFL-CIO \$5,056.00
Miscellaneous Other \$151.00

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Professional Fees
\$77,000.00

Legal	\$45,000.00
Arbitrators	\$15,000.00
Bank / Investment Advisor Services	\$3,000.00
Accounting Services	\$14,000.00
Miscellaneous Other	\$0.00

Subscriptions & Publications
\$1,500.00

Conferences & Seminars
\$3,500.00

Fees	\$1,500.00
Shop Steward Training	\$2,000.00

Education & Publicity
\$0.00

Contributions / Gifts & Grants
\$8,500.00

Political	\$2,000.00
Non-Political	\$3,000.00
Miscellaneous Other	\$3,500.00

To Affiliates
\$22,000.00

Scholarships

Presidential Car Expense
\$6,500.00

\$1,172,224.00

Total Projected

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Total Income Projected	\$989,000.00
Total Expenses Projected	\$1,172,224.00
Income Over/(Under) Expenses Projected	(\$183,224.00)